

ORIENTATION PROGRAMME FOR 1st YEAR STUDENTS (GCBS)

Day – I (15th July 2021)

Time	What	Who (Action)	Venue
8.30 - 8.55am	All first-year students to be seated in the Semkyed Tshokhang	AR and SSOs will guide & direct new students	Semkyed Tshogkhang
8.55 – 9.00 am	President, Deans, Program Leaders, Student Service Officers, faculty members Teaching CF and sector heads enter the hall	Adm. officer and lop Yeshe to prepare the stage	
9.00 - 9.10am	Jamyang Soldeb & National Anthem	Lopen Nima and Lopen Kinley	
9.10 – 9.15 am	Presentation of RUB and College Theme song	Lop Yeshe	
9.15 - 9.35 am	Address	President	
9.35- 10 am	About GCBS, Purpose of Orientation - Structure and logistics	Dean of Academic Affairs	
10.00 - 10 .30 am	TEA BREAK	SSOs	
10.30 -11.30am	An overview of the academic programmes, assessment and progression rule – BBA and B. Com	Programme Leader	Semkyed Tshogkhang
11.30 -12.00 pm	Scheme of Examinations	Programme Leader	
12.00 - 12.30pm	An overview of Research and support	DRIL	
12.30 - 2.00 pm	LUNCH BREAK	SSO	Mess
2.00 – 2.20 pm	An Overview of Student Support Services	Dean, Student Affairs	Semkyed Tshogkhang
2.20 – 2.55pm	Non –academic activities and other support services and hostel layout Student Services support COVID-19 College strategies and protocols Student Code of Conduct	SSO	
3:00 – 3:20 pm	IT services and Supports	IT Officer	
3:20– 3.30 pm	Library services and policies	Librarian	
3.35 – 3.55 pm	Refreshment and break	SSOs	
Time	What	Who (Action)	Venue
4.00– 4.20pm	Finance & Accounts (stipend, mess bills, tuition fees, entitlements and deductions etc.), Student Welfare Scheme	Finance Officer	Semkyed Tshogkhang
4.25– 4.45pm	Maintenance supports – Plumbing, electrical, carpentry.	Real Estate Manager	

	procedure		
4.50 – 4.55pm	Close the day with announcement		

Day – II (16th July 2021)

Time	What		Who (Action)	Venue
9.00 - 1.00pm	<ul style="list-style-type: none"> • All students report to different counters for registration/payment of fees. • Distribution of student handbook • All students to register as per the class list displayed on the notice board 		Staff assigned this duty will execute the job as per the notification	Students must report to different registration counters as per the notification

19th -29th July: Other orientation programme namely transition to University from school. University Teaching and learning etc.