**POSITION PROFILE**

**1. JOB IDENTIFICATION**

1.1 **Position Title:** Gardener

1.2 **Position Level:** GSS-II (Fixed Term)

1.3 **Occupational Group:** Administrative & Technical

1.4 **College/OVC**: Gedu College of Business Studies

**2. GENERAL ROLES AND RESPONSIBILITIES**

* 1. Maintenance and grow the gardener to ensure it meets specific requirement and expectations.
  2. Perform basic maintenance such as cutting the grass, emptying bins, managing weed and control leaf raking
  3. Plant and nurture new trees, flowers, and various plants
  4. Work with hand tools and basic light machinery such as plant vehicles, and small diggers
  5. Service all garden equipment and machinery
  6. Maintain a clean garden by clearing rubbish and litter from the garden and grounds
  7. To evaluate and report on the needs related to beautification of the campus.
  8. To control and regulate the water/sprinkling process, fertilization and seeding.
  9. Maintaining lawns and other green spaces
  10. Installing landscapes and seasonal flower designs
  11. Monitoring and ensuring plant health
  12. **Observing and reporting to supervisors**
  13. Carry out any other tasks that may be assigned by the supervisor from time to time.

**3. KNOWLEDGE, SKILLS & ABILITIES (KSA) REQUIREMENTS***:*

3.1  **Education:** Basic Literate

**3.2 Experience:** Trained with experience

* 1. **Knowledge, skills and abilities requirements**
     1. Physically fit
     2. Ability to work unsupervised
     3. Be prepared to work outdoors in all weathers
     4. Have good strength and stamina
     5. High level of knowledge in the area of responsibilities.
     6. Good inter-personal skills to garner support from relevant officials