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དགོ་འདུ་ཚོང་རིག་མཐོ་རིམ་སློབ་མཁུ་  
དགོ་འདུ་ ལུ་ཁ་རྫོང་ཁག།



Royal University of Bhutan  
Gedu College of Business Studies  
Gedu: Chukha Dzongkhag



## General Information for admission at Gedu College of Business Studies (GCBS) for the academic year 2020-2021

### 1. Reporting date for 1<sup>st</sup> year students – 18<sup>th</sup> – 20<sup>th</sup> September 2020

### 2. Requirements for Admission at GCBS

All the students enrolled at Gedu College of Business Studies **MUST** come with the following documents at the time of registration. Please treat it as **IMPORTANT**.

- Class XII Certificate and Mark Sheet (Original) - Please make a copy of your certificates for your reference/use in future before submitting it to the college - **COMPULSORY**
- Copy of the Citizenship Identity Card/Letter received from Immigration/Census & Civil Registration – **COMPULSORY**
- Security Clearance Certificate
- Recent Pass Port Photograph (2 Nos.) - **COMPULSORY**
- Class XII School Leaving Certificate (Original) - **COMPULSORY**

### 3. Other Items required

- Kabney/ Rachu
- Sickle (1 each) – Compulsory
- Bedding set
- Umbrella
- Toiletries and stationeries etc.
- At least two cloth face masks.
- Laptop (not mandatory)
- Hand sanitizer



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#### 4. Items the college will provide during the time of registration

- (a) Student Handbook
- (b) Prayer book

5. **Registration and orientation** – 21<sup>st</sup> and 22<sup>nd</sup> September 2020. All the new students must report to the college academic block at 8:40 am sharp on 21<sup>st</sup> September 2020.

6. **Reception** – New students will be received by college staff at the college main gate and other designated entry points. All students and guardians dropping students will have to undergo thermal scanning and other Covid-19 Protocols in place.

#### 7. Accommodation –

- A shared room furnished with individual bed, study table, chair and a cupboard will be provided for each student
- Hostel rooms will be available from **18<sup>th</sup> September 2020 onwards**
- Hostel accommodation will be arranged by the Office of the Dean of Student Affairs and information will be uploaded on the College.

**Students coming from Red zone or High risk zone will be quarantined at college quarantine center for at least three days. They will under COVID-19 test before been shifted to hostels.**

#### 8. Tuition fees and accommodation for Self Funding Students

(a) The tuition fee is **Nu.68344** (Sixty eight thousand three hundred and forty four only) per year. A student must pay semester tuition fees **Nu. 34,172**(thirty four thousand one hundred and seventy two only) at the time of registration.

(b) The hostel accommodation and mess facilities will be provided. Self funding students will be required to pay **Nu. 1,500 & Nu. 250 per month** for the mess and rent respectively (**based on 2020 price**). Mess and Hostel rent will be collected



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per semester i.e. for five months in lumpsum amount. It is mandatory for all the first year students to be in college mess for at least one year.

## 9. Other common Fees and collections

- (a) Institutional Development Fund of Nu. **1,500 (One thousand five hundred only)** non- refundable, will be collected from government scholarship and self funding students at the time of registration.
- (b) Security Deposit of **Nu. 5000 (Five Thousand only)** Refundable, will be collected from both government scholarship and self funding students at the time of registration.
- (c) Lumpsum Amount of **Nu. 120 (one hundred and twenty only)** for six months will be collected from self funding students for semso scheme. The same will be deducted from stipend for government scholarship students. The semso collection is done each semester.
- (d) All first year students must compulsorily buy college track suit and t-shirt which cost **Nu. 1610** and **Nu. 500** respectively

College Tuition fee and hostel rent must be paid **compulsorily in demand draft in favor of President, Gedu College of Business Studies.**

Other fees namely mess, security deposit, Institutional Development Fund, semso and college tracksuit/shirt will be collected in cash or through mobile payment during registration. Students may opt to pay for college tracksuit/shirt in cash or have it deducted through the security deposit.



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## Student Availing Hostel facilities

### Self-Funding Students:

- Demand draft of **Nu. 41922** in demand draft in favor of **President, Gedu College of Business Studies.**
- Other Fees to be collected in cash or mobile payment – **Nu.6120( Mess + Semso)**
- Additional payment for college tracksuit and t-shirt – Nu. 1610 +Nu. 500

### Government scholarship students

- Demand draft of **Nu. 6500** in demand draft in favor of **President, Gedu College of Business Studies.**
- Additional payment for college tracksuit and t-shirt – Nu. 1610 +Nu. 500

## Student staying as dayscholar

### Self-Funding Students:

- Demand draft of **Nu. 40672** in demand draft in favor of **President, Gedu College of Business Studies.**
- Other Fees to be collected in cash or mobile payment – **Nu.120**
- Additional payment for college tracksuit and t-shirt – Nu. 1610 +Nu. 500

### Government scholarship students

- Demand draft of **Nu. 6500** in demand draft in favor of **President, Gedu College of Business Studies.**
- Additional payment for college tracksuit and t-shirt – Nu. 1610 +Nu. 500

For further information please contact 05- 282289 (Dean, Academic Affairs) for academic related information or 05- 282292 (Dean, Student Affairs) for others during working hours or any of the Student Service Officers at:

1. Ms. Dawa Dema, contact no. 17258146
2. Ms. Chimi Yangden, contact no. 17314921
3. Mr. Chungku, contact no. 17432140
4. Mr. Dawa Gyeltshen, contact no. 17377659