**Application for Student Identity Card**

I the bona-fide member of the college bearing following personal details would like to avail College Identity Card:

**Name:**……………………………………………………………..

**Student No:**……………………………………………………….

**Village:**…………………………………………………………....

**Gewog:**……………………………………………………………

**Dzongkhag:**………………………………………………………

**Mobile No :**………………………………………………………

**Blood Group (optional) :**……………………………………….

**Applied for**: (tick the appropriate one in the box below)

1. **First time (Nu. 100 )**
2. **Reprint/Lost/Damage (Nu. 200)**
3. **Renewal \***

**Verified by: Paid to: Issued by:**

***(Dean, Student Affairs) (Finance Officer) (ICT Officer)***

1. ***\* Rewnal of student ID card is done if the student has to extend his/her study period beyond the validated period, specified on the card. However, they must surrender their expired card up on receiving the new one*.**

**Application for Mess Option**

Name : Student No.

Programme: Semester:

Section: Mobile No.

Hostel: Room No:

**Tick the options provided below:**

1. Change from Common Mess to Self Catering
2. Change from Self Catering to Common Mess

………………………………………………………………………………………………………………

**OFFICIAL USE ONLY**

 / /

**Approved with effect from**

**(Dean, Student Affairs)**

***Note:***

***This application must be submitted to the Office of Dean, Student Affairs before the end of a month to effect the change for the following month.***